

## **UUCM Board Meeting Sept. 18, 2017**

Attending were President Sue Raufer, Treasurer Dennis Kurtti, Secretary Sheila Eby and Trustees Jim Abramson, Peter Arian, Kitty Cullina-Bessey, Brian Crooks, Ellen Fenster-Kuehl, Erin Krupa, Steve Mintz, and Laura Wilson as well as Reverend Anya Sammler-Michael and Finance Committee member Chris Corbett.

### **Consent Agenda**

Sue moves to accept the items on the consent agenda. The motion carried, with all voting in favor.

### **Co-minister's Report**

- Anya is articulating her goals to focus on priorities.
- She is also preparing a Worship Committee charter – in essence job descriptions for our committees, perhaps laying out what key roles will involve. She suggests we use these charters for wide ranging committees, in line with our agreement to articulate goals and track our progress against them. Brian suggested a reporting template that could help. We agreed to get something started before the next board meeting. Erin and Laura will take care of this, touching base with Reverend Anya. Denise might want to be involved, too.
- Covenant Groups are theme based in this congregation, but the themes are not explored in depth. Adding true theme-based groups would be an easy addition for us.
- Should our branding effort involve decisions from the board or from staff? Staff and the relevant task force will be responsible for the final choice, but only after obtaining direction from the board, which will iterate along the way the level of involvement it wants.

### **Finance Committee Report**

- Good news: We have an unanticipated \$100K endowment gift. A planned giving program is being formulated. We've also received a \$25K gift toward the maintenance of the facility. And the stewardship committee is working on the auction, with great energy.
- Bad news: We've begun running regular budget deficits. Last year, the deficit was \$7,100. We will take the money out of the reserve fund. But that brings the reserve fund down to a level that was called "pathetic." So we're redeploying \$18K into the reserve fund. It's money we moved out of that fund during previous years.
- We need to cut the budget and have done so, carefully and across the board, based on previous year's spending.
- Sue moved that \$7,138 for the Reserve Fund be used to eliminate the FY 2016/2017 shortfall. The motion was adopted, with only one person opposed.
- Sue moved that we revivify the Reserve Fund by transferring the remainder of the money raised two years ago for emergency roof and chancel floor repair (\$18,599) to the Reserve Fund. The motion passed, again with only person opposed.
- Sue moved to accept the Treasurer's Report, and the motion carried, with all in favor.

## **President's Report**

- The Stigma Free Zone is not quite ready; additional implications must be explored.
- The Social Justice group is further along. Do we need to have them, and groups like them, present at our board meetings? Ellen will act as the liaison for that group.

**The Marketplace** is experiencing issues. The work is time-consuming and boring, and that makes it hard to sustain volunteer interest. We will let the program lapse and emphasize Amazon giving instead. (In addition, Kitty will buy the outstanding Kings cards the congregation possesses.)

## **Task Force Reports:**

### Communication

Planning for our first meeting

### Financial Stability

Planning for its first meeting

### Organizational Structure

Articulated its goal; stated focus on clarifying reporting structures and lines of authority involving paid staff. Will also work to clarify the missions of committees and their relations to the board and/or ministers, recommending changes if needed.

### Strategic Planning

Working on getting a date and getting models for strategic planning

## **Installation Update**

Has a list of people to approach. Looking at April date for the event itself.

## **Process Observation**

Tonight went very smoothly (Steven observed)

## **To dos**

- Erin and Laura agreed to work on co-minister report with Anya
- Ellen will liaison with Social Justice
- Sue and Kitty will meet with Carol McGaw about the Stigma Free Zone.
- On Start up Saturday -- October 28, 9 a.m. to 3 p.m.-- Andrea Lerner will facilitate between new staff and the congregation in a meaningful way.

Sue moved to end the meeting, which adjourned at 9:30.



