

**Unitarian Universalist Congregation at Montclair
Board of Trustees Meeting Minutes
October 16, 2012**

Members: Edward Billy, Terry Cummings, Teresa DeSousa, Dennis Kurtti, Laura Kushner, Carol McGough, Michael Mernin, Judith Rew, Judy Strachan
Committee on Ministry: David Sailer

Teresa DeSousa called the meeting to order at 7:35.

Motion was made by Judy Strachan and seconded by Laura Kushner to affirm Board covenant and guiding principles for 2012-2013. **Motion carried.**

Motion was made by Laura Kushner and seconded by Judy Strachan to approve the corrected minutes of September 18, 2012 meeting. **Motion carried.**

President's Report

10/6 – Visited Harvest the Power retreat to thank the group on behalf of the Board.

10/25 – Judy Tomlinson sabbatical circle.

10/25 – Meeting with pledge consultant.

10/28 – Church tour to include UUCM, in Fullerton Avenue/Church Street area, 3 pm at St. Luke's.

10/30 - Kickoff meeting of the nominating committee task force with members: Charles Ortman, Teresa DeSousa, Laura Wilson, Dennis Kurtti, Courtney Allen, and a member to be selected by Laura Wilson.

Minister's Report – Presented by Teresa DeSousa in the Rev. Charles Ortman's absence due to illness

The monies from the ministerial fund will be distributed in the following manner: \$1,000 each to Donna Lauckner, Jaclyn Puleo and Bob Scheibe and \$750 each to Daniel Guevara, Allison Sosinsky and Bob Varsalona. Charles Ortman will keep the remainder. There have been thirteen visitors since the last Board meeting and there are twelve-thirteen members in the new UU class.

Thank You Notes

Lianne Schoenwiesner – Facilitation of Board retreat

Patty Dow – Facilitation of committee workshop

Administrator's Report

Rental to DYFS will not be possible because of security issues and a Montessori School inquired about rental, which would commence in September 2013 at the earliest. The office next to Donna's, equipped with WiFi and a kitchenette, is available to members for rent. The Beatrix Potter room, with sink, is also available for rent. Members may reach out to Karen Fried for details.

Treasurer's Report

Income is 7% under budget year to date and expenses are 10% under budget year to date. Treasurer reported underage in Sunday collection and rental income. Administration and Operations expenses are under budget as is Facilities Operating. Worship and Spirituality Salary and Benefit Expenses are under budget for salaries. Current assets are \$13,000 lower than last month. Major funds are \$21,000 higher than last month due to improvement in the markets.

Buildings Committee - Ed Billy

The Green Sanctuary Committee has funds to assist in the purchase of a new refrigerator for the main kitchen. The Board appreciates the offer but does not have sufficient funds to supplement this offer. Ed Billy provided the Board with the estimates for new carpeting. The Board endorsed the purchase price of \$11,447-\$11,578 from Bynderian. Final price is dependent on specific model chosen and includes 10-year guarantee, felt padding and single glue down.

Committee Workshop - Mike Mernin

There were 7-10 core committees in attendance for the workshop, with Patty Dow facilitating the vision statement program and Judy Tomlinson facilitating the covenant statement workshop. Both were well received. Follow up will take place under the umbrella of the Church Council.

New Business

Carol McGough reported on the partner meeting of Eat, Play, Live and the proposed screening of *Fixing the Future*, sponsored by our Community Network, UU committees and community partners. The Board endorsed the screening. Carol also raised the issue of replacement for Jaclyn Puleo and paying her while on leave. The Board agreed to discuss both issues further and to investigate leave policies/disability insurance.

Board Moments

10/21 - Fixing the Future - Carol McGough

10/28 - Drop-in space - Judy Strachan

Process Observations - Judith Rew

Judith observed a high level of motivation and on task behavior at the meeting. The Board discussed diversity and the possibility of DYFS renting space. The Board endorsed purchases from a local business.

Motion was made by Ed Billy and seconded by Teresa DeSousa to adjourn at 8:55.

Motion carried.

Respectfully submitted,
Carol McGough

